**KILLEEN ISD EMAIL SIGNATURE TEMPLATES**

9 pt font for Full Name and 8 pt font for the rest of the information.

Change out the hyperlink URL for the “Website” and for each logo.

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**For Microsoft Outlook for Office 365**

With Social Media Icons

|  |  |  |
| --- | --- | --- |
|  |  | **Full Name**  Job Title  Department or Campus Name  first.lastname@killeenisd.org  District Website or Campus Website  o (###) ###-#### |

Without Social Media Icons

|  |  |  |
| --- | --- | --- |
|  |  | **Full Name**  Job Title  Department or Campus Name  [first.lastname@killeenisd.org](mailto:first.lastname@killeenisd.org)  District Website or Campus Website  o (###) ###-#### |

**For Apple Mail**



With Social Media Icons

|  |  |  |
| --- | --- | --- |
|  |  | **Full Name**  Job Title  Department or Campus Name  [first.lastname@killeenisd.org](mailto:first.lastname@killeenisd.org)  District Website or Campus Website  o (###) ###-#### |

Without Social Media Icons

|  |  |  |
| --- | --- | --- |
|  |  | **Full Name**  Job Title  Department or Campus Name  [first.lastname@killeenisd.org](mailto:first.lastname@killeenisd.org)  District Website or Campus Website  o (###) ###-#### |